

**At a meeting of Aston Botterell, Burwarton and Cleobury North Parish Council, held  
on Thursday 5th November, 2015**

- Present** Mrs.L.Atkinson, (Chairman), Mr.G.Hill, M/s A.Greenall, Mr.P.Schofield
- Apologies** Mrs.R.Owen, (working), M/s P.Fallows, Mr.P.Johnson (previous engagement)
- Minutes** The minutes of the last meeting having been circulated were taken as read, confirmed and signed as a correct record.

**Matters arising** There were no matters arising from the previous minutes.

**Reports**

**County Councillor** Cllr.Tindall said that Signs to restrict HGVs on B4364 should be erected in the near future. He had contacted Alice Dilley who confirmed that she was awaiting the costing and the final drawing from Mouchel. The information should be available in the next few days. Enquiries about new brown tourist signs had been made by both The Down Inn and The Pheasant Inn. The clothing bin at the Village Hall belonged to Wilcox however Mr.Schofield said the Village Hall Committee wished to have it removed and replaced with an Air Ambulance bin. The Chairman said that she was dissatisfied with the length of time it had taken to install the HGV signs and she intended to write to the Highways department with a complaint.

**Village Hall** It was reported that the Barn Dance had been a great success..

**Correspondence**

Information had been received regarding the new Transparency Code. Councillors discussed various possibilities for a Parish Council web-site which were outlined in a report by Mr.Justin White of Chetton. The clerk explained that the initial costs would be covered by the Government. Councillors agreed to ask Mr.White to set up a site with the domain name 'burwartonparishcouncil.gov.uk'

b) Other forwarded e-mails had included -

- SALC Bulletins
- SALC Training sessions
- Connecting Shropshire Broadband Update
- SALC AGM 2015
- Link to the Cabinet Report and Appendix on the Redesign of libraries and customer service points
- Shropshire Council Consultation on Highways Asset Management and Communications Strategies
- Need for Hedgerows Act 1997 - Amendment
- Future Fit - interim solution.
- Health and wellbeing strategy consultation - UPDATE!
- PCC Newsletter
- LJC notifications
- Bridgnorth Area Youth Partnership information

**Planning** Consent for 15/03156/FUL Erection of single storey extension to east elevation at Parkgate, Hillside.Park Gate, Cleobury North.

Appeal on application 15/01214/VAR Removal of Conditions No 3 and 4 (holiday accommodation) to allow for unrestricted occupancy Proposed Log Cabin at Former Reservoir, Park Gate, Cleobury North.

The Parish Council had originally objected to this application and had no further comments to make.

### **Finance**

balance at bank at 12th October, 2015, c/a £7333.83, d/a £674.92

a) Approval for payments :

Clerk £346.66, HMRC £69.20, Mark Steele, £455 (Lengthsman), Ditton Services, (no Invoice submitted), Web-site £202.78 - to include website hosting, £69.98 i.e. Domaine registration - Burwarton-pc.gov.uk (2 years) £99, VAT £33.80

b) Election re-charge

Very little progress had been made regarding the Uncontested election charge however the clerk had contacted SALC and asked for their assistance. There had recently been a SALC Executive Committee meeting and they had recommended that the matter should be discussed at the forthcoming NALC meeting.

c) Annual Audit report The Audit had been returned and had contained no adverse comments.

**Playing field** the clerk had contacted Ditton Services regarding the mowing contract on the playing field. Councillors were pleased with the work being done however, as previously agreed the contract would be offered for tender at the end of the financial year, in the meantime Ditton Services would be reminded that the total amount for the year must not

**Lengthsman** The Chairman had spoken to Mark Steel and confirmed that she was happy with the work he was carrying out. It was agreed that the clerk should apply for funding to enable the scheme to continue during 2015/16

### **Highways**

Mr.Schofield reported that the damaged chevron signs near to Toll Gate Cottage had not been repaired. The clerk would contact the Highways department.

**Other business** There was no further business to discuss.

**Date of next meeting** The next meeting would be held on 7th January, 2016